

# Application for Registration of Domestic Animal(s)

For year ending 10 April 2026

The Owner of a dog or cat must apply to register that dog or cat with the Council in which the dog or cat is kept, if the animal is over 3 months old. Penalties apply under the Domestic Animals Act if the owner does not register their animal. Registered owners must be 18 years of age or older.



GREATER SHEPPARTON

Owner's Details

Surname: \_\_\_\_\_ DOB: \_\_\_\_\_

Given Name/s: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone No: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Mobile: \_\_\_\_\_ Alternative Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Alternative Contact PH: \_\_\_\_\_

Address where animal is kept if different from above: \_\_\_\_\_

Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

I consent to Greater Shepparton City Council sending information in relation to Animal Management including but not limited to subscription to The Paw Print Newsletter

Animal 1		Animal 2	
Animal Type (tick one box)	Dog <input type="checkbox"/> Cat <input type="checkbox"/>	Dog <input type="checkbox"/> Cat <input type="checkbox"/>	
Sex (tick one box)	Female <input type="checkbox"/> Male <input type="checkbox"/>	Female <input type="checkbox"/> Male <input type="checkbox"/>	
Desexed (tick one box) (Certificate Required)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Animal's Name			
Breed			
Colour/Marks			
Microchip Number (Evidence Required)	- - - - . - - - - . - - - - . - - - - . - - - - .		
Age of Animal or Date of Birth (Free if under 6 months, proof required)			
Will this animal be used for breeding?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are you registered as a Domestic Animal Business?	<input type="checkbox"/> Yes <input type="checkbox"/> No	DAB No: _____	
Has your dog/s been declared?	Restricted <input type="checkbox"/> Dangerous <input type="checkbox"/> Menacing <input type="checkbox"/>		

For more information, please see reverse of this form or visit Council's website.

I declare that the dog(s) identified in this application have been correctly indicated as to whether they are, or are not, of a restricted breed. [Restricted breeds are as follows - a Pitbull Terrier or American Pitbull Terrier, Fila Brasileiro, Dogo Argentino, Japanese Tosa or Perro de Presa Canario.]

I declare that the Dog(s) identified in this application are correctly indicated as to whether they are, or are not, a menacing, dangerous or restricted breed dog(s).

I declare that to the best of my knowledge and belief all the above information is true and correct.

Date: ..... Signed: ..... Name: .....

**PLEASE NOTE:** Copies of all required documentation must accompany this application to receive a reduce fee. Please refer to reverse of form or Councils website for more information.

Office Use Only - Input Officers Initials:		CRM Numbers:	
Registration Fee (see reverse)	\$ _____	\$ _____	
Registration Tag (ID Marker)			
Received Copies of all required documentation (see reverse)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Pension Card No. (Health Care Card not eligible)		Foster Care No.	

**Payment Due** Animal Registrations are due by 5:00pm on 10 April each year. Penalties apply under the *Domestic Animals Act 1994* if your animal is not registered with Council.

**Documentation Evidence** Applications must include sufficient written proof for an applicable registration fee category. This may include documentation and certificates for; microchipping, desexing, applicable organisation (membership and pedigree), domestic animal business registration, approved dog obedience certificate, working dog status, animal shelter and pound adoption, foster care scheme and declared dog documentation as applicable. Applications that do not have sufficient written evidence will not be accepted.

**Fees (conditions apply)**

Fees Category	Dog	Cat
Under 6 months old (initial registration only)	Free	Free
Maximum	\$150	\$150
Maximum Pensioner	\$75	\$75
Reduced*	\$50	\$50
Reduced* Pensioner	\$25	\$25
Declared Dog (Dangerous - Guard Dog)	\$150	
Declared Dog (Dangerous, Menacing, Restricted Breed)	\$320	
Animal Shelter or Pound Adoption (initial registration only)	\$8	\$8
Foster Care (initial registration only)	\$8	\$8

**Conditions Apply\*** Each fee category has specific conditions that must be met prior to an application being accepted. For more information on the specific conditions, please visit Council's website.

**State Government Levy** Council pays the State Government Levy annually from your animal registration Fee.

**Shepparton Animal Shelter** The Shepparton animal shelter is located in Wanganui Road Shepparton and cares for all lost or unowned cats, dogs, small animals and livestock and animals whose owners can no longer care for them. The shelter also finds animals new homes.

**Animal Management** Council's Animal Management department and Animal Rangers assist with issues such as wandering animals, lost animals, dog attacks, excess animals, breeders and puppy farms and animal welfare issues.

**Registration Certificate** Once your application has been accepted and registration fee paid, this notice and the receipt will be your registration certificate.

**Replacement Tags** Replacement registration tags are available for purchase from the Council office.

**Microchipping** All dogs and cats must be microchipped prior to registration unless exempt under the *Domestic Animals Act 1994*. Contact your local vet or Council.

**Desexing** Contact your local vet clinic to discuss desexing your dog or cat. Greater Shepparton City Council requires all cats to be desexed prior to registration unless exempt under the *Domestic Animals Act 1994* part 2 10B.

**Under 6 months old** Animals under 6 months old at time of submitting an application are free for the initial registration period only. In the second year, the fee category will automatically change to Maximum, Maximum Pensioner; Reduced or Reduced Pensioner depending on documentation evidence supplied. Applications must be made in person at Council office only.

**Animal Shelter or Pound Adoption** All animals adopted from an animal shelter or Council pound that is a registered Domestic Animal Business with a Victorian Council will receive a reduce fee for the initial registration period only, if the animal is registered within 28 days of adoption. Written evidence of date of adoption, adoption agency details, desexing and microchipping must be provided.

**Foster Care** Foster carers who choose to enrol with Council in the Foster Care scheme will receive a reduced fee for the initial registration period only. Written evidence is required.

**Declared Dog** Dogs declared dangerous (guard dog), dangerous, menacing or restricted breed are not entitled to any reduced fee or other fee category.

**Maximum Fee** Maximum fee is applicable for a dog or cat that is microchipped and not desexed and other categories do not apply.

**Reduced Fee** Reduce fees are applicable only to those animals which fit under one of the following categories:

- Dog or cat that is microchipped and desexed
- Dog or cat over 10 years old
- Dog or cat kept for breeding by the proprietor of a domestic animal business on registered premise.
- Dog or cat registered with an applicable organisation, if the owner is a member of the applicable organisation with which the animal is registered.
- Dog kept or used as or being trained to be a farm working dog.
- Dog that has undergone dog obedience training provided by or on behalf of an approved dog obedience training organisation.
- Dog that is permanently identified in the prescribed manner with Game Management Authority.

**Privacy Statement** Greater Shepparton City Council manages your personal information in accordance with its Privacy Policy and the Privacy and Data Protection Act 2014 (Vic). Your personal information is collected for animal management and registration purposes. It is disclosed to animal management employees for this purpose and may be disclosed to customer service & finance employees to administer your registration payment. If you do not provide the requested information we may be unable to process your animal registration. To gain access to or update your personal information please contact Animal Management on (03) 5832 9700.

## PAYMENT

Application in person with your payment and all required documentation.

 **In Person**

Greater Shepparton City Council Offices  
90 Welsford St  
Shepparton VIC 3630  
Monday to Friday

Shepparton Animal Shelter  
125 Wanganui Rd  
Shepparton VIC 3630

 **Internet**

Basic Applications ONLY can be processed online:  
<https://eservices.greatershepparton.com.au/ePathway/Production/Web/Animals/AnimalClasses.aspx>

## ENQUIRIES

For more Information on Animal Registration fees and required documentation, Foster Care Scheme, Council Local Laws, Pet Exchange Register, legislation around Domestic Animal Businesses, Council Office opening hours and Shepparton Animal Shelter opening hours:

Telephone: (03) 5832 9700

Website: [greatershepparton.com.au](http://greatershepparton.com.au)

Post: Locked Bag 1000, Shepparton VIC 3632